



Booth Variance Request Ernest N. Morial Convention Center

Exhibitors requesting designs that are outside of HAI's booth guidelines are required to complete this form to request a booth variance. Submit this form in conjunction with a detailed booth diagram with dimensions in feet/inches.

Please submit the completed form and a detailed booth diagram with dimensions in feet/inches to heliexpo@rotor.org by **February 12, 2021**. Approvals will be given via email; allow 5 to 7 business days for a response.

Mark on your diagram the exact height and width of your booth structure and hanging sign. Clearly indicate the height of all levels on double-deck booths. All communication regarding booth designs must be in English and measurements in feet/inches.

Should the diagram submitted with this form differ significantly from the actual structure on-site, you may be required to alter it, at your expense, or if suitable space is available, the exhibit will be moved at your expense.

Note: Any approval granted for booth variances are valid for HAI HELI-EXPO 2021 only. Your designs, if necessary, should still be submitted to the fire marshal and a structural engineer for their approval, per the rules of the Ernest N. Morial Convention Center, as outlined in the Exhibitor Services Kit.

For additional information, please call 703-683-4646 or email heliexpo@rotor.org.

REQUEST A BOOTH VARIANCE

To obtain a booth variance for HAI HELI-EXPO 2021, submit this form by February 12, 2021

Email: heliexpo@rotor.org

Company Name Date

Contact Name Booth Number

Contact Phone Booth Size

Contact Cell (contact # at HAI HELI-EXPO) Contact Email

Description of booth variance:

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